



Setup & Breakdown

1. **The festival is open Saturday & Sunday from 10:00 am – 5:00 pm and Monday from 10:00 am – 4:30 pm.** Out of consideration for our neighbors, vendors cannot begin setting up until 7:00 am when the road is legally closed to traffic. Exhibits must be completely dismantled and moved off Narragansett Parkway no later than 6:00 pm each day to allow normal traffic to resume. There are no exceptions to the festival closing time and causing delays on the street may result in exclusion from the event in future years.
2. **Exhibitors must dismantle and remove all items before bringing vehicles onto the street.** Vehicles are permitted on the parkway no earlier than one half-hour after the festival closes to the public. Please be mindful all participants are trying to get out at the same time. Park vehicles as close to the sidewalk as possible with your right wheel to the curb. Do not park in the middle of the street and block the road.
3. **Each participant will be assigned a space with 15' of frontage along and 10' out from the curb.** Spaces are measured from line to line and designated by a red or blue numbered flag at the center of each space. Due to the increasing demand of the festival, each vendor may apply for no more than two (2) spaces.
4. **Despite the additional frontage, each space accommodates only one 10' by 10' tent.** This distance will be checked by tape measure during the show and if this distance is not maintained, the exhibit will be moved to the appropriate distance. This is a public safety issue that is non-negotiable. Water and electrical access are not available but quiet generators may be used at a vendor's discretion upon request.
5. **Trash maintenance and removal is the responsibility of each participant.** A limited number of trash bags will be distributed daily and a dumpster will be located at the top of the Food Court. Please ensure that your area is clean before leaving each day as our neighbors have expressed to us their appreciation for a clean parkway. Repeated complaints from residents could result in the cancellation of future Festivals.

Wares & Workmanship

6. **All work must be the original workmanship of the exhibitor** except for a select few participants who have been grandfathered-in for 15+ years. Priority will be given to high-quality and unique handcrafted wares.
7. **The attempted sale of any items not listed on a vendor's application may result in expulsion** from the event without refund and/or barring from future celebrations of the Gaspee Days Arts & Crafts Festival.



Security & Logistics

8. A security detail is assigned only to the food court on Saturday and Sunday from 6:00 pm - 6:00 am. While we try our best to maintain a secure environment, the Gaspee Days Committee cannot be held liable for losses or damages due to theft, vandalism, or acts of nature.
9. Warwick Police regularly ticket vehicles that are illegally parked along the side roads adjacent to the festival. A map of recommended parking areas will be made available to all participants to use at their discretion however, parking is limited and not guaranteed so we recommend planning accordingly.
10. Designated handicapped parking and port-a-johns are available to vendors and the public at the southern end of the festival. Warwick Police can assist in directions to designated handicap areas.
11. If there is a weather emergency, Gaspee Days Committee members will attempt to contact all vendors to give fair warning. If a vendor must leave due to weather or family emergency, contact a member of the Gaspee Days Arts & Crafts committee and the situation will be addressed on a case-by-case basis.

Payments & Taxation

12. All applications once submitted and approved are considered guaranteed payment and will not qualify for refund under any circumstances. Checks may be cashed at any time after receipt with the application. Funds should be available at all times in the account provided on the check after applying to participate. In the event of a bounced check, the applicant must resubmit payment for the application and any applicable overdraft fees. New payment will be accepted by money order only.
13. All participants must fully comply with all applicable taxation, health, permit, and license requirements as set forth by the State of Rhode Island, the City of Warwick and the Gaspee Days Committee.

Rain Dates

14. There will be no rain dates for the festival and no refunds will be given in the event of inclement weather.